

Nominating Committee Meeting Agenda & Notes

June 16, 2021 5:30-6:30 PM

In Attendance: Jessica, Laurie, Emma, Brian, Jenna

Agenda:

Update on progress so far:

- Annual meeting is scheduled for Sept 26th 2021, 1:00-3:00 PM. CTS is reserved, in case we can have an in person meeting.
 - We need to determine how we will make the decision on whether the meeting will be in person, or virtual, or an in-person meeting that is live streamed.
 - When do we need to make this decision?
- Candidate applications and blog posts have been updated, and uploaded to the website.
 - Jessica still needs access to post to website
Jessica still can't post to web; Laurie can help w/that
- Script for on air promo, and email to KBOO members have been submitted to management, so a volunteer can read the promo, and Mike(?) can send the email to members.

Jenna is editing the promo to be more radio friendly

Jenna: is it necessary for any staff to attend; want to give them weekends off
Discussion: doesn't seem like it's necessary if we get everything taken care of in advance like last year; Mike will need to compare votes to membership list but can do this during regular work time after the meeting (so results announced after the meeting)

In budget for vote counters; so that members do not count votes; bylaws don't state, but good practice to have 3rd party (in past, League of Women Voters; have worked out trade; want members to feel confident in vote counters)

Nom com will see if LWV interested in trade (underwriting); if not, find out how much they would charge; then we can pursue (Brian, as CPA, has ideas about how to locate)

Question about last year and membership vote to accept electronic voting
-Do we still need to send out ballots to ALL members, or can we provide an opt-in option for electronic voting on the website?

If we want electronic voting as the default, we will need another motion from BOD for this year's ballot

Emma will bring this idea/motion before Personnel Committee

Clinton Theater could stream live the event (in fact, they would rather handle

Brainstorm themes for meeting theme: racial justice, we kept the community connected during the pandemic; Connecting Communities

- We have received 1 application so far

What are the next steps?

- Recruit more applicants! (discuss strategies)
 - Have we heard back from current board members if they plan to run again? (We hope so!)
Emma is thinking about it (she has a lot on her plate), have not heard from Karla or Marvin
- Determine the budget for the annual meeting (around \$1600?)
- Choose a theme for the meeting,
- Recruit entertainment, plan food.
- Schedule the on-air candidate forum
- Write promotions for the forum and meeting itself, to be shared/aired after 7/26 application deadline
- Create and print ballots
 - Where does this fall between the application deadline, on-air candidate forum, and the annual meeting itself?
 - We know we have to print and mail ballots, unless people have chosen to opt out of paper ballots online.
 - Mike can assist with ballot mailing
- Recruit ballot counters- what are the requirements? Can they be KBOO members?